

On this the 23<sup>rd</sup> day of August, 2022, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas with the following members present:

Debi Hays, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Armando Rodriguez, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:04 A. M. with a quorum of the court present. The invocation was led by Judge Hays. Commissioner Rodriguez led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

### **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, and take any necessary action to approve the Ector County Clerk's Archive Plan for FY 2022 – 2023 and authorize the County Judge and County Commissioners to sign.  
Jennifer Martin – County Clerk

Commissioner Simmons made a motion to approve the Ector County Clerk's Archive Plan for FY 2022 – 2023 and authorize the County Judge and County Commissioners to sign; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

2. To consider, discuss, and take any necessary action to approve out of state travel for the 161<sup>st</sup> District Judge in October 2022.  
Randy Donner – Auditor

A motion was made by Commissioner Simmons to approve out of state travel for the 161<sup>st</sup> District Judge in October 2022; Commissioner Stringer seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

3. To consider, discuss, and take any necessary action to approve the FY 2023 budget for Area Agency on Aging.  
Donna Greaves – Senior Center

Commissioner Simmons made a motion to approve the FY 2023 budget for Area Agency on Aging; a second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

4. To consider, discuss, and take any necessary action on the 2022-2023 Budget for Emergency Communication District of Ector County and authorize the County Judge to sign.  
Mike Gardner – Commissioner Pct. 1

Aaron Jones – Director of the Emergency Communication District of Ector County addressed the court.

A motion was made by Commissioner Gardner to table item #4; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

5. To consider, discuss, and take any necessary action regarding a request for two cell phones and uniforms for the newly formed Planning and Development Department and authorize the County Judge to sign.  
Eddie Landrum – Planning and Development

Commissioner Simmons made a motion to approve the request for two cell phones and uniforms for the newly formed Planning and Development Department to be paid from the current budget and authorize the County Judge to sign; a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

#### **AWARD OF BIDS/PROPOSALS**

6. To consider, discuss, and take any necessary action regarding Ector County's participation in the Revised Request for Proposal for Electrical Power Supply being issued by Public Power Pool (P3).  
Lucy Soto – Purchasing  
Billy Carrigan – Building Maintenance

A motion was made by Commissioner Simmons to approve Ector County's participation in the Revised Request for Proposal for Electrical Power Supply being issued by Public Power Pool (P3); Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

7. To consider, discuss, and take any necessary action regarding procuring architectural services for discovery, cost analysis, design and construction of a new library using ARPA Funds and authorize the County Judge to sign.  
Lucy Soto – Purchasing  
Howard Marks – Library

Randy Ham addressed the court to clarify that they had been working with Lucy Soto, Purchasing to prepare Request for Proposals and that a company would be selected from the bids received.

Commissioner Simmons made a motion to approve the allotment of \$250,000 to procure architectural services for discovery, cost analysis, design and construction of a new library using ARPA Funds and authorize the County Judge to sign; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

**CONTRACTS/AGREEMENTS/GRANTS**

- 8. To consider, discuss, and take any necessary action to approve an Interlocal Agreement between the City of Odessa and Ector County for the 2022 Byrne Justice Assistance Grant (JAG) Program Award and authorize the County Judge to sign.  
Mike Griffis – Sheriff

A motion was made by Commissioner Simmons to approve an Interlocal Agreement between the City of Odessa and Ector County for the 2022 Byrne Justice Assistance Grant (JAG) Program Award and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

- 9. To consider, discuss, and take any necessary action regarding a new Interlibrary Loan (ILL) Lending Reimbursement agreement for 2022 from the Texas State Library and Archives Commission and authorize the County Judge to sign.  
Howard C. Marks – Library

Commissioner Simmons made a motion to approve a new Interlibrary Loan (ILL) Lending Reimbursement agreement for 2022 from the Texas State Library and Archives Commission and authorize the County Judge to sign; a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

**PERSONNEL REQUESTS**

- 10. To consider, discuss, and take any necessary action regarding the approval to hire a Contract Tracer at Step 3 beginning September 5, 2022 due to experience.  
Brandy Garcia – Health Department

A motion was made by Commissioner Simmons to approve to hire a Contract Tracer at Step 3 beginning September 5, 2022 due to experience; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

## PUBLIC WORKS

11. To consider, discuss, and take any necessary action on Poppy Court Estates a Subdivision of 11.80 acres in Section 7, Block 41, T-1-S, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
Steve Davis – Public Works

Commissioner Simmons made a motion to approve Poppy Court Estates a Subdivision of 11.80 acres in Section 7, Block 41, T-1-S, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign; a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

12. To consider, discuss, and take any necessary action on Montoya Addition a Subdivision in Ector County being 2.00 acres in Section 33, Block 43, T-2-S, T&P RWY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
Steve Davis – Public Works

A motion was made by Commissioner Simmons to approve Montoya Addition a Subdivision in Ector County being 2.00 acres in Section 33, Block 43, T-2-S, T&P RWY. Co. Survey, Ector County, Texas and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

13. To consider, discuss, and take any necessary action on TTF Ranch Estates 3<sup>rd</sup> Filing 10.00 acres in Block 2, TTF Ranch Estates, located in Section 26, Block 44, T-2-S, T&P RR Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
Steve Davis – Public Works

Commissioner Gardner made a motion to approve TTF Ranch Estates 3<sup>rd</sup> Filing 10.00 acres in Block 2, TTF Ranch Estates, located in Section 26, Block 44, T-2-S, T&P RR Co. Survey, Ector County, Texas and authorize the County Judge to sign; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

<u>✓</u> Judge Hays	
<u>✓</u> Commissioner Gardner	<u>✓</u> Commissioner Stringer
<u>✓</u> Commissioner Simmons	<u>✓</u> Commissioner Rodriguez

14. To consider, discuss, and take any necessary action on Iron Estates a Subdivision of 19.98 acres being a replat of a portion of Block 3, TTF Ranch Estates, situated in Section 26, Block 44, T-2-S, T & P, RR. Co. Survey Ector County, Texas and authorize the County Judge to sign.  
Eddie Landrum – Planning and Development

A motion was made by Commissioner Gardner to approve Iron Estates a Subdivision of 19.98 acres being a replat of a portion of Block 3, TTF Ranch Estates, situated in Section 26, Block 44, T-2-S, T & P, RR. Co. Survey Ector County, Texas and authorize the County Judge to sign; Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                    ✓ Commissioner Rodriguez

15. To consider, discuss, and take any necessary action on a proposed MHRC Development to serve 4130 Comanche Road 1.0 acre located in Faith Subdivision Block 1 Lot 1, (Prec. 1) Ector County, Texas and authorize the County Judge to sign.  
Eddie Landrum – Planning and Development

Commissioner Gardner made a motion to approve a proposed MHRC Development to serve 4130 Comanche Road 1.0 acre located in Faith Subdivision Block 1 Lot 1, (Prec. 1) Ector County, Texas and authorize the County Judge to sign; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                    ✓ Commissioner Rodriguez

## CONSENT AGENDA

16. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
- a. To consider, discuss, and approve a line item transfer on General Fund, Commissioner Precinct 3, Office Supplies, 001-023-5171 from Educational Travel, 001-023-5161 for \$107.  
Randy Donner – County Auditor
  - b. To consider, discuss, and approve a line item transfer to General Fund, Emergency Management, Educational Travel, 001-890-5161 from Office Supplies, 001-890-5171 for \$101.  
Randy Donner – County Auditor
  - c. To consider, discuss, and approve a line item transfer to General Fund, IT, Subscriptions, 001-310-5207 from Non Departmental, Other General Expense, 001-950-5402 for \$31,366.  
Randy Donner – County Auditor

A motion was by Commissioner Stringer to approve the consent agenda; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                    ✓ Commissioner Rodriguez

## BUDGET/FINANCIAL

17. To consider, discuss, and approve a budget amendment to 2017 Jail Expansion Fund, Special Department Equipment, 047-420-5507 from Unreserved Fund Balance, 047-3310 for \$13,125.  
Randy Donner – County Auditor

Commissioner Simmons made a motion to approve a budget amendment to 2017 Jail Expansion Fund, Special Department Equipment, 047-420-5507 from Unreserved Fund Balance, 047-3310 for \$13,125; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

18. To consider, discuss, and approve a budget amendment to Law Library Fund, New Books, 003-700-5201 from Unreserved Fund Balance, 003-3310 for \$5,944.  
Randy Donner – County Auditor

A motion was made by Commissioner Stringer to approve a budget amendment to Law Library Fund, New Books, 003-700-5201 from Unreserved Fund Balance, 003-3310 for \$5,944; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

19. To consider, discuss, and take any necessary action regarding the Ector County Monthly Treasurer’s Reports for June 2022 and July 2022 and authorize the County Judge and County Commissioners to sign.  
Cleopatra Callaway – Treasurer

Commissioner Gardner made a motion to approve the Ector County Monthly Treasurer’s Reports for June 2022 and July 2022 and authorize the County Judge and County Commissioners to sign; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

20. To consider, discuss, and take any necessary action to propose an Ad Valorem Tax Rate for Ector County for 2022-2023 and if said tax rate is higher than the effective rate to set the time and date of the required hearings.  
Debi Hays – County Judge

A motion was made by Commissioner Simmons to propose the tax rate of .350 and set the public hearing for September 6, 2022 at 6:00 P.M.; Judge Hays seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays  
✓ Commissioner Gardner                      ✓ Commissioner Stringer  
✓ Commissioner Simmons                      ✓ Commissioner Rodriguez

21. To consider and approve the Accounts Payable Fund Requirements Report for August 23, 2022 to review County financial statements and reports.  
Randy Donner - County Auditor

Commissioner Gardner made a motion to approve the Accounts Payable Fund Requirements Report for August 23, 2022 to review County financial statements and reports; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

- |                               |                                 |
|-------------------------------|---------------------------------|
| <u>✓</u> Judge Hays           |                                 |
| <u>✓</u> Commissioner Gardner | <u>✓</u> Commissioner Stringer  |
| <u>✓</u> Commissioner Simmons | <u>✓</u> Commissioner Rodriguez |

**EXECUTIVE SESSION**

22. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays - County Judge

DID NOT MEET IN EXECUTIVE SESSION

23. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays - County Judge

DID NOT MEET IN EXECUTIVE SESSION

24. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays - County Judge

DID NOT MEET IN EXECUTIVE SESSION

**10:27 A.M.**

With no further business to discuss, Commissioner Simmons made a motion with a second by Commissioner Gardner to adjourn to the call of the chair. **MOTION PASSED. 5-0**

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THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting of July 26, 2022.



Jennifer Martin  
JENNIFER MARTIN, COUNTY CLERK  
ECTOR COUNTY, TEXAS